

LIVING ROOM/OFFICE ■ Presentation/straighten room (blankets/pillows/pictures/lamp shades) Spot check for cobwebs Dust vents Hand wipe light switch plates Hand wipe plug plates ☐ Windowsills cleaned (Blinds Dusted if accessible) (clean under latches) Clean glass on entry and exit doors ☐ Dust fans & light fixtures in place (if accessible) ■ Mirrors/glass are streak free Dust picture frames top and bottom ledges ■ Dust furniture top to bottom Move all items on the furniture, dust and replace Dust lampshades & lamp bases DINING ROOM ☐ Dust furniture (ex. coffee tables, end tables and shelves. We do not vacuum couches) Presentation/straighten room (pictures/chairs arrange) ■ Vacuum floors neatly) ■ Vacuum edges of large rugs underneath (we do not ■ Spot check for cobwebs roll up or move) Dust vents ■ Mop floors Hand wipe light switch plates Dust baseboards Hand wipe plug plates Dust Door Faces ■ Windowsills cleaned (Blinds Dusted if accessible) (clean Empty trash and reline under latches) ☐ Lights off ☐ Dust fans & light fixtures in place (if accessible) ■ Mirrors/glass are streak free ■ Dust picture frames top and bottom ledges DISCLAIMER Dust furniture top to bottom (not couches) ■ Move all items on the furniture, wipe under, dust and **We do not move furniture, clean couches (Add on service) replace or under cushions. See terms of serivce for full details * * Dust bottom of chair legs and feet, free of dust or fur **We do not move furniture, clean interior of curio cabinets or cluttered spaces. See terms of serivce for full details * * Remove chairs, dust, clean under table thoroughly Move all "moveable items", clean under and replace (without moving stationary furniture) ■ Vacuum floors Vacuum edges of large rugs underneath (we do not roll up or move) Mop floors Dust baseboards Dust Door Faces

Empty trash and reline

Lights off

HALLWAY/STAIRS FOYER ■ Presentation/straighten room (blankets/pillows/pictures/lamp shades) ■ Spot check for cobwebs ■ Dust vents ☐ Hand wipe light switch plates ☐ Hand wipe plug plates ☐ Windowsills cleaned (Blinds Dusted if accessible) (clean under latches) ☐ Clean one set of entry/exit door glass ☐ Dust fans & light fixtures in place (if accessible) ■ Mirrors/glass are streak free Dust picture frames top and bottom ledges ■ Dust furniture top to bottom ■ Move all items on the furniture, wipe under, dust and replace **BEDROOMS** Dust lampshades & lamp bases Dust furniture top to bottom (not couches) Presentation/straighten room (bed) ☐ Move all items on the furniture, wipe under, dust and made/pillows/pictures/lamp shades) replace (if more than 50% covered, area will be Spot check for cobwebs skipped) ☐ Tidy beds (Place clean sheets on beds to be changed) ■ Vacuum floors Dust vents Vacuum edges of large rugs underneath (we do not ☐ Windowsills cleaned (Blinds Dusted if accessible) (clean roll up or move) under latches) ■ Mop floors Dust lampshades & lamp bases ☐ Dust baseboards ☐ Hand wipe light switch plates ■ Dust Door Faces ☐ Hand wipe plug plates ■ Empty trash and reline ☐ Dust fans & light fixtures in place (if accessible) ☐ Lights off Dust picture frames top and bottom ledges ☐ Dust furniture top to bottom (not couches) ■ Dust headboard, side rails & footboard ☐ Move all items on the furniture, wipe under, dust and replace (if more than 50% covered, area will be skipped) ■ Mirrors/glass are streak free ■ Windowsills cleaned (Blinds Dusted) ■ Mop floors ☐ Vacuum floors Vacuum edges of large rugs underneath (we do not roll up or move) Dust baseboards **Dust Door Faces**

Empty trash and reline

Lights off

LAUNDRY/MUD ROOM

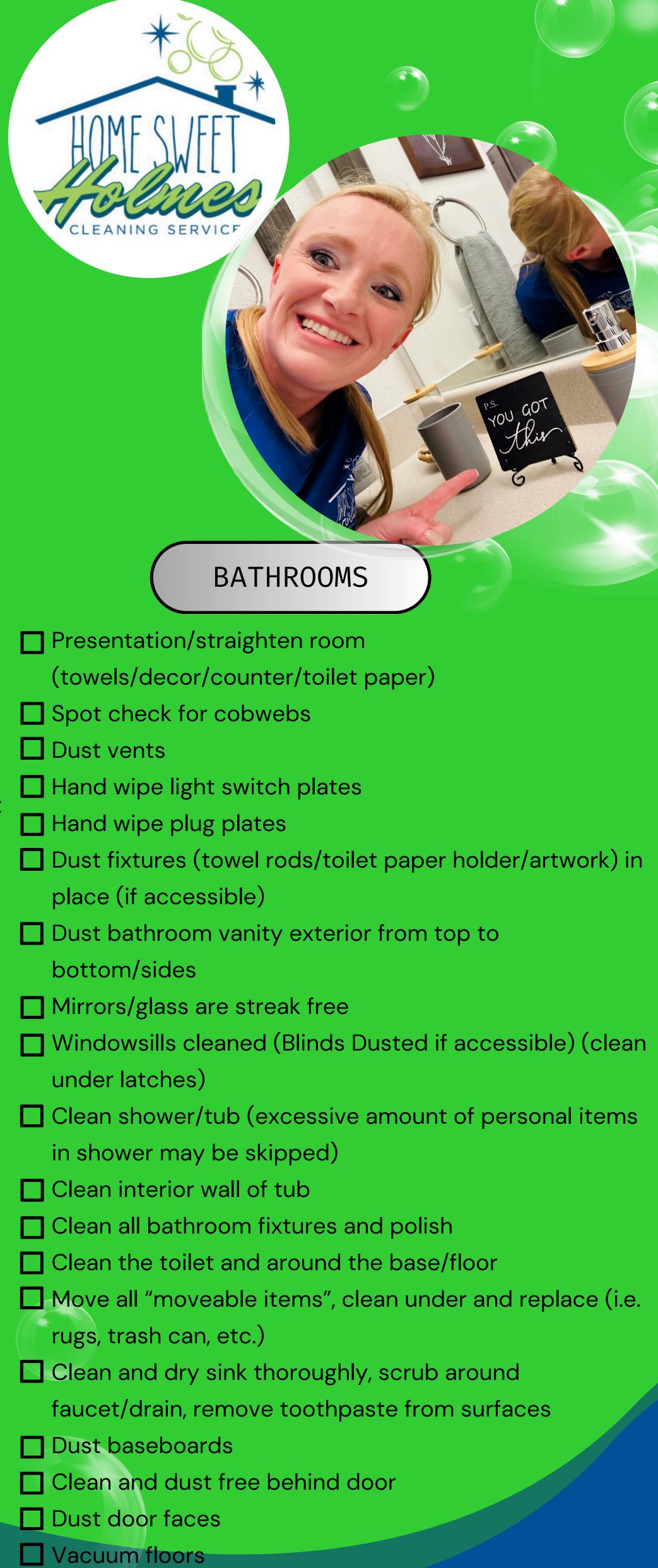
☐ Spot check for cobwebs	HIMT JWIT
☐ Dust vents	
☐ Hand wipe light switch plates	CLEANING SERVICE
☐ Hand wipe plug plates	
☐ Windowsills cleaned (Blinds Dusted if accessible)	
(clean under latches)	
☐ Dust fans & light fixtures in place (if accessible)	
☐ Mirrors/glass are streak free	
☐ Dust picture frames top and bottom ledges	
☐ Dust furniture top to bottom (not couches)	
☐ Move all items on the furniture, wipe under, dust	
and replace	
☐ Dust lampshades & lamp bases	BATHROOMS
Dust exterior of washer/dryer	☐ Presentation/straighten room
☐ Vacuum along edges of washer/dryer to remove	(towels/decor/counter/toilet paper)
dust and debris (not moving appliances)	☐ Spot check for cobwebs
☐ Clean utility sink	☐ Dust vents
☐ Vacuum floors	☐ Hand wipe light switch plates
☐ Vacuum edges of large rugs underneath (we do not	☐ Hand wipe plug plates
roll up or move)	Dust fixtures (towel rods/toilet paper)
Mop floors	place (if accessible)
Dust baseboards	Dust bathroom vanity exterior from to
Dust door faces	bottom/sides
☐ Empty trash and reline	☐ Mirrors/glass are streak free
☐ Lights off	☐ Windowsills cleaned (Blinds Dusted if
	under latches)
	☐ Clean shower/tub (excessive amount
	in shower may be skipped)
	☐ Clean interior wall of tub

Mop Floors

☐ Lights off

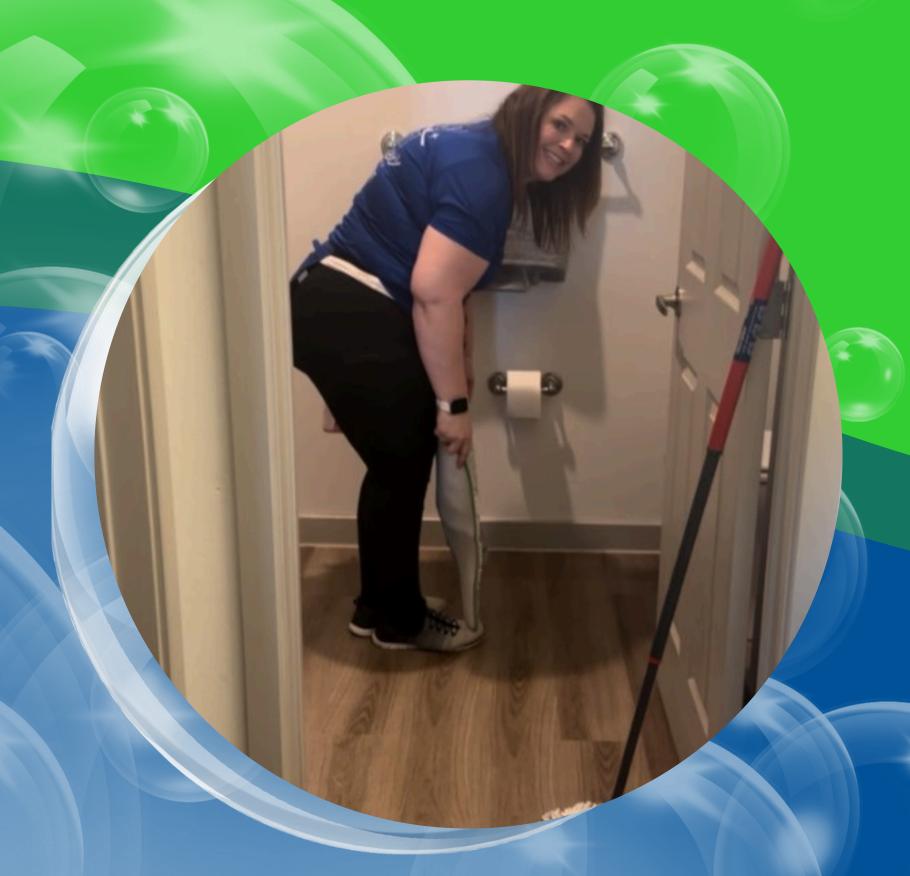
■ Empty trash and reline





KITCHEN Presentation/straighten room ■ Spot check for cobwebs Dust vents ☐ Hand wipe light switch plates Windowsills cleaned (Blinds Dusted if accessible) (clean under latches) ☐ Dust fans & light fixtures in place (if accessible) ■ Mirrors/glass are streak free Dust picture frames top and bottom ledges ☐ Spot wipe cabinet fronts top to bottom/sides ■ Move all items on the counters, wipe under, dust, and replace (not large mixers) Counters are smooth and streak-free Spot clean backsplash (at top counter lip) Fridge: Hand wipe entire exterior that is accessible, including the top, clean Inside door lip and handle is free of finger prints/smudges ☐ Hood Vent: Clean and polish exterior Oven: Hand wipe entire exterior that is accessible, handle is free of finger prints/smudges ☐ Stove top: clean thoroughly to remove buildup and burnt rings as much as possible ☐ Microwave: Clean inside/out. Handle is free of finger prints/smudges





☐ Dishwasher: Hand wipe entire exterior that is

prints/smudges

accessible, clean top lip and handle is free of finger

ADD ON SERVICE

Bedding Change w/ Duvet Cover #____

Dust door faces

Lights off

Empty trash and reline

Oven Cleaning
Tridge Cleaning
Tidy Package (if more than 20 min needed to make
areas accessible to clean)
Bedding Change #